

## Victoria's 29th Ultimate Hobby and Toy Fair Vendor Information Package

Location: Pearkes Arena, 3100 Tillicum Road, Victoria, BC  
Dates: May 25 & 26, 2024

### **Vendor Set Up on Saturday: 7am -8am**

Unload from the back of the arena.

### **Early Bird Vendor Friday Set-up (May 24 - 4pm-9pm)**

(Drive in Unloading from 4pm-7pm) No leaky or stinky exhaust cars please!  
- \$20 Extra

### **WEEKEND Table Rates**

Table Rate: \$140 per 8ft Table OR 3 Tables for \$400

### **Vendor Information**

1. We provide vendors with some extra bonuses for participating in the toy fair. You will be entered for a chance to win any door prizes that are drawn at the show. Loads of prizes drawn throughout the day. For vendors with 1 table you will receive 2 food coupons. If you have 2-3 tables, you receive 4 food coupons. We also walk around with bottled water around noon.
  2. Return the signed waiver form with your payment or send it promptly after your online payment by email or mail. If we do not receive your waiver in 5 business days, your table will be refunded. **Tables will not be held without full payment.** No post-dated cheques. Sorry, no refunds.
  3. We send show information by email to most sellers with a non-spam email list. Please add our email to your address book. [cbtoys@telus.net](mailto:cbtoys@telus.net) If you have no email, please phone with any questions. We do not share your information!
  4. If you need items for local advertising, please let us know. We can send you posters or flyers if necessary.
  5. All loading/unloading for the show is at the rear entrance of the arena. Limited unloading from the front please. Please park in the mall area. The back parking lot is NO LONGER available for parking and neither is in front of Fabricland. These areas are at risk for towing or tickets.
- Drive in unloading will only be available during Early Bird Vendor Set Up the night before the show on FRIDAY from 4pm till 7pm.** We have other attractions that will be taking up the back of the arena. Sorry, there is no drive in unloading available the morning of the show. All morning unloading will be done from the rear entrance of the arena.

6. If you are driving in to unload, **please unload and move your car outside before unpacking your table**. Cars sitting in the arena are a fire hazard and we do not want to lose the drive-in option. If your car is leaking fluid, please do not bring it into the arena.
7. Your table(s) **do not** include a tablecloth. Please bring a tablecloth and feel free to decorate your area as you see fit, but do not staple or do anything that may ruin the table. Keep your area clean and be aware of the other vendors around your area. You are responsible if anything happens. We will be charging a \$50 clean up fee for tables who leave used food, drinks, spilled drinks, etc. Please dispose of your garbage into the garbage cans around the arena. Do not leave cardboard at the arena.
8. To confirm your location at the show, please check in with a Cherry Bomb Toys staff member on the day of the show and you will be shown where your table is. We do not share locations before the event due to possible last minute changes. On your table you will see an envelope with your name on it. Inside you will find your wristbands and your food coupons. Please wear your wristband at all times. The wristband is waterproof and good for 2 days.
9. Please do not touch anything on someone else's table unless the seller is present and allows you. Some vendors prefer to leave a table cloth covering their table when they leave.
10. Do not sell knock-off items or stolen artwork. This includes merchandise/stickers/prints of other peoples art such as bulk sticker packages or printed artwork that isn't created by you.
11. Please stay till the end of the show. We have late entries which could result in more profit for you. **DO NOT PACK UP EARLY**. Due to charity events, driving in to pack up will not be an option until the show is over at 3 pm.
12. Due to our show growing and evolving over time, we try to accommodate vendors wanting certain tables or areas. We **CANNOT** guarantee that you will be in the same area or have the same tables as previous shows. Thank you for your understanding.
13. Please be at your table, unpacked and ready by 7:45 am on Saturday and 8:45 am on Sunday at the latest. The doors open to Early Birds at 8am on Saturday. General Admission starts from 9am till 3pm. There is **NO** Early Bird on Sunday. Please do not start packing up your table until after the show ends at 3pm. Thank you!
14. Please do not invite people to come into the arena during Early Bird Set up unless they are helping you at your booth. You are only allowed to bring the people helping at your booth. Please wear your vendor wristband as soon as you get to your table, as well as the people helping you. People not wearing wristbands will be escorted out.
15. Do not open any of the side doors of the arena. If you need something related to the show, please see Candice, B or one of our volunteers.
- 16. Have fun and enjoy your weekend!**

## Payment Information

### Victoria's 29th Ultimate Hobby & Toy Fair- May 25 & 26, 2024

Mailed payments can be a cheque or money order made payable to Cherry Bomb Toys. We are not responsible for items that get lost in the mail, so please don't send cash. At our retail store we can accept cash. Online we can do Visa, MasterCard or PayPal. We can also take e transfers to [cbtoys@telus.net](mailto:cbtoys@telus.net) Make sure you give us a copy of your signed waiver form either by mail, email or in person to secure your table.

Mailing Address:

Cherry Bomb Toys

719 Yates Street

Victoria, BC V8W 2E8

If you have any questions, please phone Cherry Bomb Toys at

(250)385-8697 or feel free to email at [cbtoys@telus.net](mailto:cbtoys@telus.net)

[www.ultimatetoyfair.com](http://www.ultimatetoyfair.com)

### **Waiver Form**

Vendor Name: \_\_\_\_\_

Business Name if applicable: \_\_\_\_\_

How many people at your table (including yourself): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Types of items for sale: \_\_\_\_\_

Number of Tables Required: \_\_\_\_\_ early bird setup \_\_\_\_\_

I, \_\_\_\_\_, am fully responsible for any damages, personal injuries, or losses that I may sustain, suffer or incur while attending the venue. I am responsible for all the helpers, employees, and materials that I bring with me. I will not invite early buyers into the arena during early set up. The organizers of the venue as well as Pearkes Arena and the District of Saanich will not be found responsible for any problems that arise. I also am aware that my table fee is non-refundable. I agree to follow show rules.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_